



Date \_\_\_\_\_

## Personal Details

First Name: \_\_\_\_\_

Email ID: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

## Course applied for

Diploma Courses:

Degree Courses:

Executive programmes:

Course: \_\_\_\_\_

Previous Qualification: \_\_\_\_\_

Intake: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Location: \_\_\_\_\_

## Course fee

Self-Funded:

Company Sponsored:

Bank Loan:

## Document checklist

Check the following mandatory documents to be submitted in order to make admission decision.

- Copy of Passport
- Copy of up to date CV
- Copy Previous qualifications
- Proof of address
- Letter from employer (for professional learners)



## Please carefully read this guide to avoid delay in the application processes.

### Deadlines

All students are advised to apply at least 4 weeks before the course start date.

### Personal Information

Please let us know if your contact details such as permanent and term time addresses, telephone numbers and e-mail address change.

### Course Details

Please check carefully whether you have met the entry requirements for your chosen course. Most of our courses require students to have a combination of educational as well as employment qualifications (such as work experiences).

### Educational Information

Please state your educational qualification starting most recent first. If you have not yet completed your qualification, please state the proposed completion date. We require you to submit copies of all your certificates and mark sheets with your application form. Please do not send the originals; we only require attested copies of your documents. If your documents are not in English, please include a translated copy with your application form.

### Minimum IT Requirements

Students are expected to have a good internet connection to access the study platform.

### English Language Proficiency

If you are a non-native English speaker, you are required to submit evidence of your ability to communicate in English. This can be done by an independently verified English language test such as IELTS, Cambridge Certificate, etc. Please send the attested copies of such certificates with your application form.

### Employment Information

Please provide us details of your work experiences, starting from the most recent. Please mention clearly your duties and responsibilities with specific attention given to any tasks that are relevant for your chosen course. Please also mention clearly the start and end dates of your experiences. Also mention whether they are full time, part time or internships. Please also include copies of any work reference letters to support the activities that you have mentioned under 'Duties and Responsibilities'.

### Fee Information

The course fee must be paid before a place is offered. If you are planning to apply for sponsorship or a bank loan, please discuss with one of our admission executives. We will then issue you a conditional offer email confirming your eligibility for your chosen study programme and other necessary documents, enabling you to apply for your funds. Otherwise, tick 'Self-funded.' Please also budget for any potential exam resit fees, as these are not included in the initial course price. If you are a student studying under our partners outside of the United Kingdom, a small registration fee may be paid to them in order to confirm enrolment, the rest of the fees should be paid directly to mChrome. If you have any questions or concerns regarding this application form, please contact your Admission Manager. You can chat directly from our website chat icon and one of our executives will be happy to help.

<https://www.mchromesolutions.com/>

Signature: .....

Date: ...../...../.....